

Wordsworth High School



ADMISSIONS POLICY

Revised: June 2021

WORDSWORTH HIGH SCHOOL

ADMISSIONS POLICY

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1. Legislative Framework

- 1.1. Constitution of the Republic of South Africa (Act No. 108 of 1996), as amended.
- 1.2. National Education Policy Act (Act No. 27 of 1996), as amended.
- 1.3. South African Schools' Act 1996 (Act No. 84 of 1996), as amended.
- 1.4. Employment of Educators Act, 1998 (Act No. 76 of 1998), as amended.
- 1.5. Promotion of Administrative Justice Act 9 (**PAJA**) (Act 3 of 2000).
- 1.6. Refugees Act, 1998 (Act No. 130 of 1998).
- 1.7. Aliens Control Act, 1991 (Act No. 96 of 1991).
- 1.8. Gauteng Schools Education Act, 1995 (Act No. 6 of 1995).
- 1.9. Gauteng Education Policy Act, 1998 (Act No. 12 of 1998).
- 1.10. Admission of Learners to Public Schools (General Notice 4138 of 2001).
- 1.11. Education White Paper 6: Special Needs Education (Building an Inclusive Education and Training System, 2001).
- 1.12. Education White Paper 5 as promulgated in 2004.
- 1.13. Provincial Gazette Extraordinary No. 187 Transforming ECD in Gauteng.

2. Feeder Areas

Feeder areas for Wordsworth High School based on proximity to the school:

Area 1: Farrarmere, Lakefield, Airfield, Northmead, Central, Stewards, Westdene, Atlasville, Beyers Park, Alphen Park, Impala Park, Bardene, Goedeburg, Morehill, Rynfield

Area 2: Mckenzie Park, Benoni Agricultural Holdings, Brentwood Park, Bonaero Park, Actonville, Wattville.

Area 3: Crystal Park, Cloverdene.

Area 4: Daveyton, Etwatwa, New Modder, Rynsoord.

Area 5: All other areas outside Benoni.

3. Criteria to qualify to be placed on waiting lists 'A' or 'B'

- 3.1. Waiting list 'A', preference will be given to:
 - a) Learners whose parents' home address is within the feeder area of the school.
 - b) Learners whose parents' work address is within 5 km from the school.
 - c) Learners from feeder primary schools, should there not be a suitable secondary school closer to where they live.
 - d) Learners with siblings at the school.
- 3.2. Waiting list 'B' will be learners who do not qualify in terms of 3.1. above.
- 3.3. Admission of non-citizens:
 - 3.3.1. This policy applies equally to the admission of non-South African citizens, including parents who are in possession of permanent or temporary residence, or are illegal immigrants.
 - 3.3.2. A learner who enters the country on a study permit, must present the study permit to the school before the application form will be accepted by the admissions clerk.
 - 3.3.3. Persons classified as illegal immigrants must, when applying for admission for their children or themselves, present a study permit and show evidence that they have

applied to the Department of Home Affairs to legalise their stay in the country before their application from will be accepted by the admissions clerk.

3.4. Age per grade according to the Gauteng Department of Education table of norms:

Grade 8:	13 turning 14	exit age:	16
Grade 9:	14 turning 15	exit age:	17
Grade 10:	15 turning 16	exit age:	18
Grade 11:	16 turning 17	exit age:	19
Grade 12	17 turning 18	exit age:	20

4. **Application Process – INTER GRADES 9-11**

4.1. Parents applying to Wordsworth High School for the first time must complete and submit the school's application form in **full** BEFORE it will be accepted by the admissions clerk.

4.2. The following documents must be submitted with the application form:

- Original, latest report(s) of the applicant
- Certified copies of certificates, awards and achievements of applicant
- Four recent I.D. photographs of the applicant
- Certified copy of Birth Certificate of the applicant
- Certified copy of Permanent Residence **AND** Study Permit (if applicable)
- Certified copy of Death certificate (if applicable)
- Certified copy of Divorce Decree (if applicable)
- Certified copy of legal documents pertaining to guardianship (if applicable)
- Copy of Parents / Legal Guardians I.D's
- Certified copy of the person responsible for school fees (if not the parent/legal guardian)
- Copy of Water and Lights account
- Subject Choice form Grade 10 and 11.

4.3. A parent of a learner making application to Wordsworth High School will be provided with a written response indicating the date of submission of the application to the school and a waiting list number on the applicable waiting list. Please note the waiting list number does not indicate automatic acceptance. Acceptance will be based on the criteria (point 3).

4.4. Timeframes the application process start at the beginning of the 4th Term and close end of November.

4.5. Late registrations received, will be put on the late applications waitlist and will thereafter be managed according to availability of space and criteria.

4.6. Learners accepted or not accepted receive the applicable letter on determined dates.

5. **Application Process – Garde 8**

5.1 Grade 8 applications are done online through the department of education.

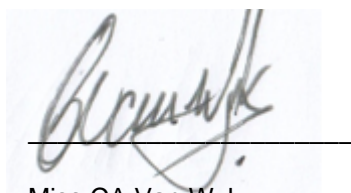
5.2 The application process starts and closes on the dates indicated by the GDE.

5.3 Parents will receive communication through the online system with regards to acceptance

5.4 Late application is at the discretion of the GDE and are handled via the online system.

6. **Objections and appeals.**

A parent of a learner who wishes to lodge an objection against the decision of the school must complete an objection form and submit it to district office.



Miss CA Van Wyk
Acting Principal



Mr B Nkomotse
SGB Chairperson