

# Wordsworth High School



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## WORDSWORTH HIGH SCHOOL FEES POLICY 2025

Dear Parents/Guardians

You are hereby notified of the following important matters regarding the payment of school fees for in year 2025.

1. The school fees for 2025 is R13 000.00 per learner per annum, payable in advance. The figure excludes textbook, stationary, excursions, extra murals, tours etc. Textbooks supplied by the school to learners remain the property of Wordsworth High School and must be returned to the school at the end of fiscal year in a good condition. The parents and/or learners are liable for any lost or damaged books and must reimburse the school for the replacement value of the textbook/s.  
**Please note that the school looks at both biological parents for the payment of school fees**, irrespective whether they are single, divorced, separated, remarried, married under customary law etc. parents with learners in Grade 12 in 2025 are requested to settle the school fee account before 31 August 2025.
2. Wordsworth High School is a "Fee Paying" school in terms of the South African Schools Act. All parents are obliged to pay the obliged prescribed school fees in terms of Section 40 of the South African Schools Act, 1996 (See paragraph 6 below)
3. New learners have a **registration fee of R2800.00** that has to be paid by the 07 January 2025. The application form should be accompanied with the proof of Payment. This money comprises of R1500.00 registration and will offset January's school fees. Should this payment not be done, the child will not be allowed to go to class.
4. School Fees must be paid by using one of the following options:
  - **OPTION A:** **R10 400.00:** R13 000.00 less R2 600.00(20%) discount if paid on or before the 31 December 2024
  - **OPTION B:** **R11 700.00:** R13 000.00 less R1 300.00(10%) discount if paid on or before the 31 January 2025

**\*\*Any accounts settled AFTER the above discount dates WILL NOT qualify for a discount**

**\*\*Options A & B may be selected if paid by ELECTRONIC PAYMENT or DIRECT DEPOSIT into FNB Bank. STRICTLY NO CREDIT CARD, CHEQUE OR CASH PAYMENTS WILL ACCEPTED FOR OPTIONS A&B.**

  - **OPTION C:** **R13 000.00:** comprising 10 equal statements of R1 300.00 commencing on or before 07 January 2025 with the final instalment on or before 31 October 2025.

Payment for Option C can be made by way of Direct or Electronic Payments.

**Please note: Wordsworth High School will be closed during the December school holidays. Parents paying school fees during the school holidays are requested to pay directly in to the school's bank account, at any FNB branch. Proof of Payment to be sent to the school: Email: [accounts@wordsworthhighschool.co.za](mailto:accounts@wordsworthhighschool.co.za).**

### **Banking Details:**

**Account Holder:** Wordsworth High School

**Bank:** FNB

**Account No:** 62060255950

**Branch Code:** 251-742

**Branch Name:** Civic Lake Benoni

**Reference:** The number is found on your school account statement

**Please do not put WWHS or the school's bank account number as a reference. The school will be unable to allocate the payment to the correct school fees account and the money will be placed in our suspense account until parents can produce a proof of payment. Parents of learners joining Wordsworth High School in 2025 who have not yet received an account number can quote the learner's name and surname. Parents are requested to check their statements to ensure that all payments are reflected. The onus rests on the parents to contact the accounts department if there are any missing payments and produce proof of payment to the school.**

**Proof of payment must be sent to the school – Email: [accounts@wordsworthhighschool.co.za](mailto:accounts@wordsworthhighschool.co.za)**

**Please quote your school for account reference number on all transactions.**

Please note that in some instances if parent pays from FNB to FNB account the account holder's bank account number on our direct printout instead of the reference number. The onus rests on parents to email the proof of payment.

**PLEASE NOTE: NO CASH PAYMENTS WILL BE ACCEPTED FOR THE PAYMENT OF SCHOOL FEES AT THE SCHOOL OFFICE.**

5. An additional discount of R1 000.00 will be granted to parents who have more than TWO learners in Wordsworth High School at the same time. In this instance, fees per learner will be payable as follows: -

**Learner 1: R13 000.00; Learner 2: R13 00.00; Learner 3: R12 000.00; Learner 4: R 11 000.00; Learner 5: R10 000.00**

This family discount will only be granted where all siblings have the same biological parents and or legally adopted children and does not apply to step children/half brother and sisters/nieces or nephews or any family related members. To qualify for this discount a copy of all learners unabridged birth certificates must be produced and/or adoption papers.

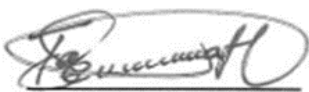
6. **PAYMENTS MADE BY TRUST FUND:** Parents/Guardians are requested to immediately forward this letter to the Trust Fund concerned, to enable the Trust to settle the account on or before the 30 December 2024 and qualify for the discount. Please inform the Trust to insert the correct reference number on the deposit transaction.
7. In terms of Section 40 and section 41 of the South African Schools Act, 1996, the school may enforce the payment of compulsory school fees, unless or to the extent they have been exempt from payment (see 8 below)

**8. Exemptions**

A parent who wishes to apply for exemption from payment of school fees, in full or in part must complete the prescribed "application for assistance" form which can be collected from the school finance office. Exemption forms must be returned to the finance office within 30 days from date of collection, failing which the school will deem that the parent/s no longer wish to apply for exemption and will be liable for the full fees due and owing for 2025. Incomplete forms will not be considered. The cut – off date for exemptions will be 28 March 2024 for mainstream applications.

9. Voluntary tours - Learners will not be allowed to attend any voluntary extra mural tours/excursions if school fees are in arrears.
10. All payments/monies received into the school will firstly be allocated to arrear school fees before anything else, i.e. excursions, tours etc.
11. Parents need to keep the school informed of any changes of address, telephone, cell phone numbers, marital status etc. During the course of the year forms will be sent to parents requesting that all the above details be updated. **These forms are compulsory and must be completed in full and signed by both biological parents / and or legal guardian/ sponsor, irrespective or whether the parents married, remarried, single, divorced, separated, married customary law etc.**
12. The school may communicate with parents in person, by learner, fax, telephone, cell phone, email, SMS and via the school's web page.
13. The school may conduct a credit enquiry and/or credit information search about parents with a credit information bureau, persons acting as their agents and/or credit grantors and may give details of how the parent/s have performed in meeting their obligations in terms of their school fee obligations and share such information with the other credit grantors for the purpose of making and credit risk management related decisions. A parent defaulting with school fee payments may be noted as a default listing at credit bureau which will become available to other credit grantors and used in making credit risk management related decisions. Parents defaulting with school fee payment may also be handed over to Attorneys.

Yours sincerely



Mrs TA Sematle  
Principal